



**CITY OF DANIA BEACH
PRE-APPROVED CONFERENCE OR TRAINING AUTHORIZATION/RECONCILIATION**

EMPLOYEE: Cori Mayo DEPARTMENT: Finance
 LOCATION: Orlando, FL TRIP/TRAINING DATE: 10/06/2013 - 10/09/2013
 PURPOSE: Attend the 2013 Florida Afterschool Alliance State Conference
Reimbursable under the 21st CCLC Time 4 Kids Grant

Overnight Out of State Air Travel

TRAVEL EXPENSES ESTIMATED: (Policy #2002-10-1)

REGISTRATION (attach conference brochure)	\$ 300.00
LODGING (# of nights <u>3</u>)	462.00
MEALS (per diem)	153.30
OTHER INCIDENTAL EXPENSES:	
AIRFARE	_____
GAS/TOLLS (round trip)	270.46
OTHER TRANSPORTATION (Parking)	56.64
SUPPLIES/MATERIALS	-
TOTAL ESTIMATED EXPENSES:	\$ 1,242.40

This seminar is required for: Certification General Training
 License Other x 21st CCLC Grant Requirement

Note any overnight or out of state travel events attended in the last 12 months:

GFOA Annual Conference, June 2013

Employee Signature: 

TRAVEL AUTHORIZATION:

 9/6/13

 Department Director Finance Director City Manager

If payment is made through City's credit card, please indicate "credit card" under "Date" Column

			RECONCILIATION		
Registration:	Check Payee:	Amount:	Date:	Actual	Differences
	FASA	\$ 300.00	City P-Card		300.00
Lodging:	Orlando World Marriott	462.00	City P-Card		462.00
Transportation:	Cori Mayo (Mileage/Tolls)	270.46			270.46
Traveler:	Cori Mayo (Per Diem)	153.30			153.30
Others:	Parking Fees	56.64			56.64
Account #:	103-72-50-572-40-10	\$ 1,242.40		-	1,242.40

Name: Cori Mayo
Location: Orlando, FL
Purpose: Attend the 2013 Florida Afterschool Alliance State Conference

M&IE
 IRS Pub 1542 \$56.00 (obtain from Per diem form on City's Intranet)

	10/6/13*	10/7/2013	10/8/2013	10/9/13*	Total Est Exps
Meal Provided:	None	None	Dinner	Lunch	
Per Diem	\$ 42.00	\$56.00	\$28.00	\$27.30	\$ 153.30
Lodging	154.00	154.00	154.00		\$ 462.00
Parking Fees	56.64				\$ 56.64
Conf Fees	300.00				\$ 300.00
Mileage/Tolls	135.23			135.23	\$ 270.46
					<u>\$ 1,242.40</u>

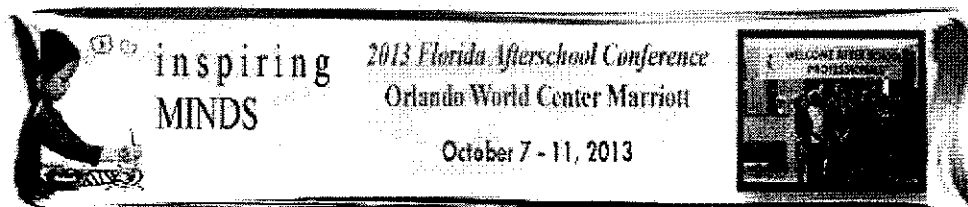
*** Travel day**

per diem reductions

Breakfast (B) 15% \$8.40
 Lunch (L) 35% \$19.60
 Dinner (D) 50% \$28.00

Mileage

56.5 Cents per mile X 418 miles = 236.17



Save the Date

October 7-11, 2013



**FLORIDA
AFTERSCHOOL
ALLIANCE**



Invite you to attend the
2013 Florida Afterschool Conference
Orlando World Center
8701 World Center Dr., Orlando, FL 32827

Center Marriott® October 7th for new 21st CCLC grantees, October 8th for new and existing 21st CCLC grantees and attendees. We are very excited about the amazing experiences that have been planned for you. This year's conference last years. With outstanding workshop offerings, dynamic Keynote presenters, visits to exemplary out of school networking opportunities, you're sure to find this is the premier after school state conference you have been looking for!

When

Sunday, October 6, 2013 4:00 PM - Friday, October 11, 2013 2:00 PM
Eastern Time

Where

Orlando World Center Marriott Resort & Convention
8701 World Center Drive
Orlando, Florida 32831 USA

Attire

Business casual

Fees

[View Event Fees](#)

[View Event Summary](#)

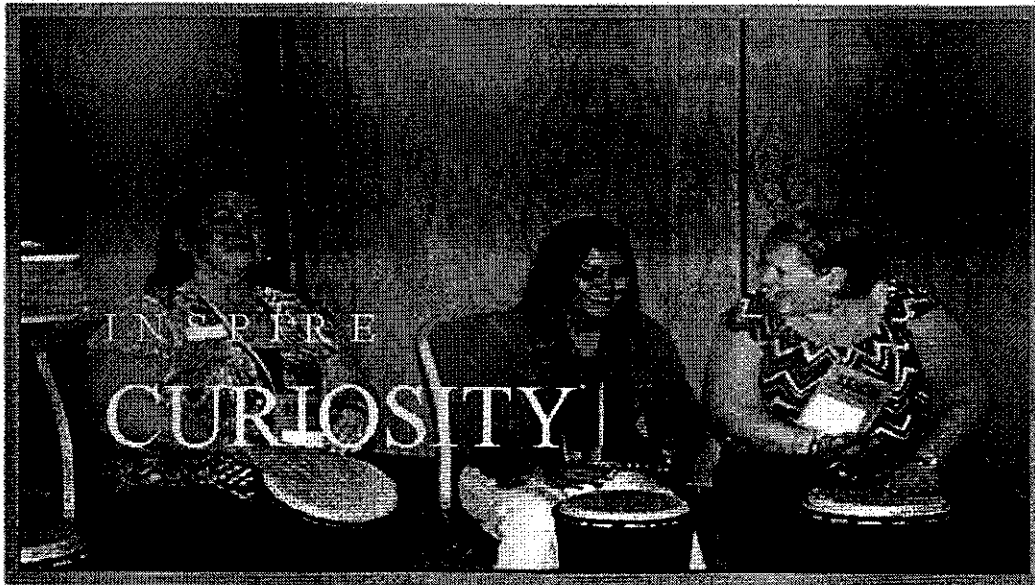
[View Event Agenda](#)

RSVP

Wednesday, October 2, 2013

Please respond by clicking one of the buttons below





Agenda

Sunday, October 6, 2013

4:00 PM - 6:00 PM	Registration open
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Monday, October 7, 2013

7:30 AM - 8:30 AM	Coffee and Juice provided in registration area
7:30 AM - 9:00 AM	Registration open for 21st CCLC participants
9:00 AM - 12:00 PM	21st CCLC Session
12:00 PM - 1:30 PM	Lunch on your own
1:30 PM - 4:30 PM	21st CCLC Session

Tuesday, October 8, 2013

7:30 AM - 9:00 AM	Coffee and Juice provided in the Registration Area
7:30 AM - 11:30 AM	Registration open
9:00 AM - 4:00 PM	21st CCLC Session
12:30 PM - 1:30 PM	Lunch on your own
2:00 PM - 6:00 PM	Registration open
3:00 PM - 6:00 PM	Site Visit Tour (Middle School Site)

Meet at Bus Circle

6:30 PM - 8:30 PM **FASA Welcome Reception and Exhibitor's Sneak Peek**

Wednesday, October 9, 2013

7:30 AM - 9:00 AM	Coffee and Juice provided in Exhibit Hall
7:30 AM - 5:00 PM	Exhibit Hall Open - Visit our Exhibitors
7:30 AM - 9:30 AM	Registration open
8:30 AM - 11:15 AM	Break Out Sessions
11:30 AM - 1:00 PM	Keynote Luncheon
12:00 PM - 2:00 PM	Registration open
1:30 PM - 4:15 PM	Break Out Sessions
1:30 PM - 2:00 PM	Exhibitor Grand Opening with Vendor Bingo
2:00 PM - 4:45 PM	Breakout Sessions
3:00 PM - 6:00 PM	Site Visit Tour (Elementary School site) Meet at Bus Circle
4:00 PM - 5:00 PM	Registration open Registration area
6:30 PM - 9:00 PM	FASA Frolics

Thursday, October 10, 2013

7:30 AM - 9:00 AM	Coffee and Juice provided in our Exhibit Hall
7:30 AM - 5:00 PM	Exhibit Hall Open - Visit our Exhibitors
8:30 AM - 11:15 AM	Break Out Sessions
11:30 AM - 1:00 PM	Luncheon in Exhibitor Hall with Vendor Bingo
1:30 PM - 4:15 PM	Break Out Sessions
6:00 PM - 11:00 PM	FREE Roundtrip Downtown Disney Shuttle for all FASA attendees

Friday, October 11, 2013

8:30 AM - 9:15 AM	Break Out Session
9:30 AM - 12:00 PM	Awards of Excellence Keynote Breakfast
11:30 AM - 12:30 PM	Drawing for Baskets

Registration Cost

REGISTRATION FEES ARE NON-REFUNDABLE. SUBSTITUTIONS MAY PARTICIPANTS THAT ARE UNABLE TO ATTEND.

Exhibitor Breakout Session Only

Exhibitor Breakout Session Only
\$250.00

Regular Registration

Current 2012 FASA Member Fee
\$350.00

Discounted Price
\$300.00

If Registered By
Sunday, September 15, 2013

Non Member Fee
\$400.00

Discounted Price
\$350.00

If Registered By
Sunday, September 15, 2013

21st CCLC Grantee
21st CCLC Grantee
\$300.00



Orlando World Center Marriott

Orlando, Florida
October 7, 2013 - October 12, 2013

- 1. Select Room
- 2. Guest Details
- 3. Payment Details
- 4. Review

Search Parameters

Check-In: 10/06/2013
Check-Out: 10/09/2013
Total Nights: 3
Guests: 1
Total Cost: USD 462.00
 Tax is not Included.

Hotel Information



Orlando World Center Marriott

8701 World Center Drive,
 Orlando, FL 32821
 United States

100% Smoke Free The Orlando World Center Marriott, our great locati
 the beginning. Orlando's premier meeting and convention resort offers :
 property championship golf, a full service... [Full Description](#)

- [Description](#)
- [Amenities](#)
- [Photo](#)
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Originally Selected Room



Standard Room

Max guests:

Our 2,000 beautiful guest rooms, have the new bed from Marriott, featu
 comforters, designer duvets and fluffier pillows. Additional Features are
 below: Magnificent Orlando hotel... [Full Description](#)

Would you like to extend your stay?

[Sho](#)

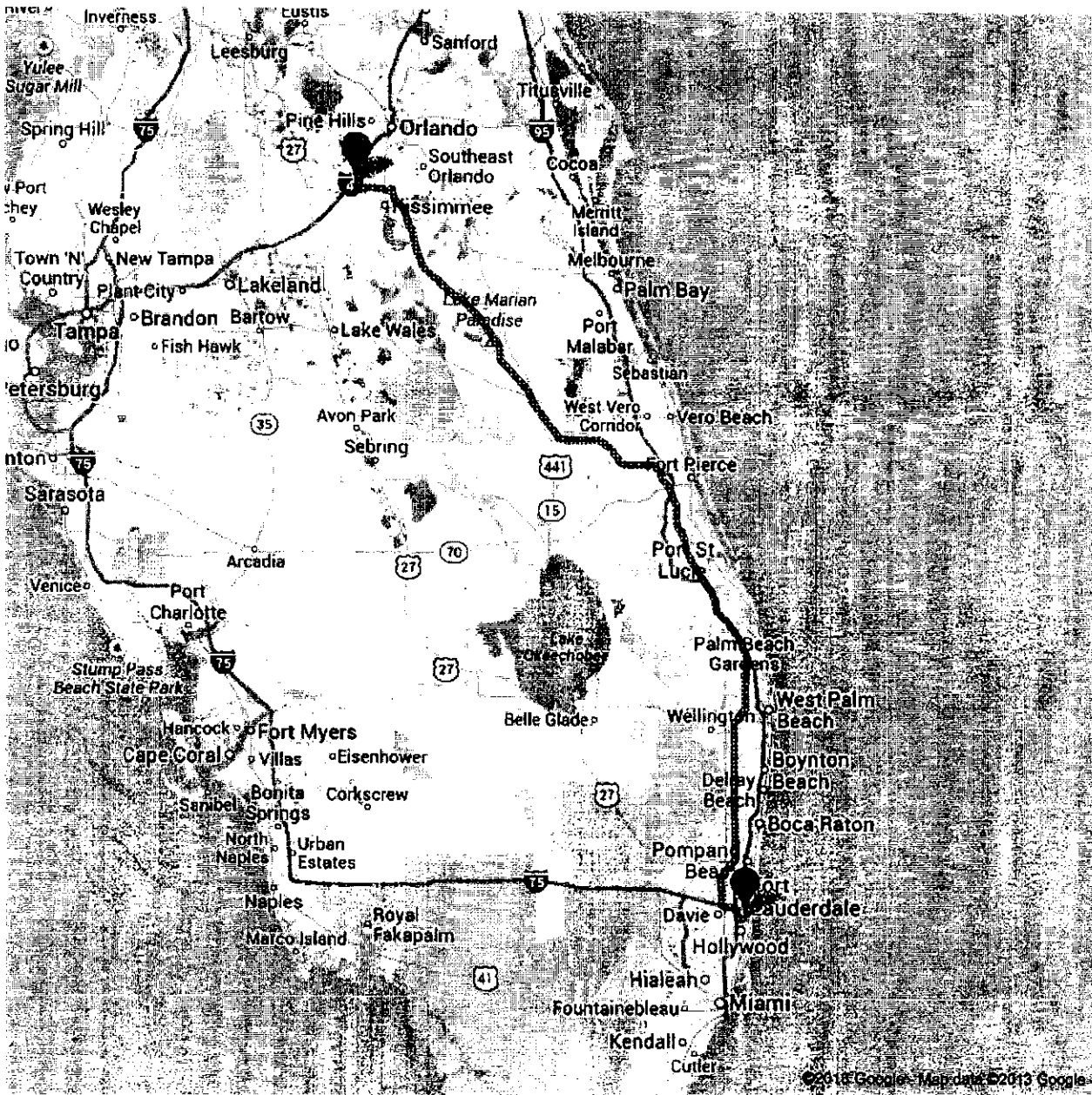
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Sun Oct 06	Mon Oct 07	Tue Oct 08	Wed Oct 09	Thu Oct 10
USD 154.00	USD 154.00	USD 154.00	USD 154.00	USD 154.00
Selected	Selected	Selected	Avail.	Avail.
Check-In			Check-Out	

- [Description](#)
- [Policies](#)













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Directions to Orlando World Center Marriott
8701 World Center Dr, Orlando, FL 32821 - (407)
239-4200
209 mi – about 3 hours 3 mins



 100 W Dania Beach Blvd, Dania Beach, FL

1. Head **north** on **Park Ave E** toward **W Dania Beach Blvd** go 167 ft
total 167 ft
-  2. Turn left onto **W Dania Beach Blvd** go 272 ft
total 440 ft
-  3. Take the 1st left onto **SW 3rd Ave**
About 50 secs go 0.2 mi
total 0.3 mi
-  4. Take the 1st right onto **Stirling Rd**
About 2 mins go 0.9 mi
total 1.2 mi
-  5. Slight right to merge onto **I-95 N** toward **W Palm Beach**
About 2 mins go 1.8 mi
total 3.0 mi
-  6. Take the exit toward **I-595 W** go 0.3 mi
total 3.3 mi
-  7. Keep left at the fork, follow signs for **I-595 W/I-75/Florida's Turnpike** and merge onto **I-595 W**
About 2 mins go 1.9 mi
total 5.2 mi
-  8. Take exit **8** for **Florida's Turnpike**
Partial toll road
About 1 min go 0.9 mi
total 6.1 mi
9. Continue toward **Florida's Turnpike**
Partial toll road go 0.4 mi
total 6.4 mi
-  10. Keep left at the fork and merge onto **Florida's Turnpike**
Partial toll road
About 2 hours 37 mins go 193 mi
total 200 mi
-  11. Take exit **249** for **Osceola Pkwy**
Partial toll road
About 1 min go 0.3 mi
total 200 mi
-  12. Turn left onto **E Osceola Pkwy**
Partial toll road
About 10 mins go 6.2 mi
total 206 mi
-  13. Take the exit toward **US-192/Resort Area/FL-535**
Toll road go 0.4 mi
total 207 mi
14. Merge onto **N Poinciana Blvd** (signs for **US-192 W/Marker**)
Toll road go 0.1 mi
total 207 mi
-  15. Turn right onto **FL-535 N/Kissimmee Vineland Rd N**
About 3 mins go 1.3 mi
total 208 mi
-  16. Turn left onto **FL-536 W/World Center Dr**
About 2 mins go 0.5 mi
total 208 mi
-  17. Turn right onto **World Center Dr**
Destination will be on the right
About 54 secs go 0.3 mi
total 209 mi

 **Orlando World Center Marriott**
8701 World Center Dr, Orlando, FL 32821 - (407) 239-4200

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your



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Standard Mileage Rates for 2013

R-2012-95, Nov. 21, 2012

WASHINGTON — The Internal Revenue Service today issued the 2013 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2013, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 56.5 cents per mile for business miles driven.
- 24 cents per mile driven for medical or moving purposes.
- 14 cents per mile driven in service of charitable organizations.

The rate for business miles driven during 2013 increases 1 cent from the 2012 rate. The medical and moving rate is also up 1 cent per mile from the 2012 rate.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

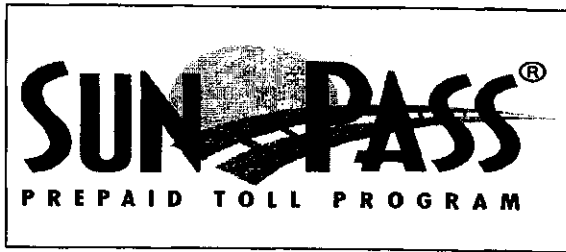
Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements for a taxpayer to use a standard mileage rate to calculate the amount of a deductible business, moving, medical, or charitable expense are in Rev. Proc. 2010-51. [Notice 2012-72](#) contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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Page Last Reviewed or Updated: 13-Dec-2012



Toll Calculator

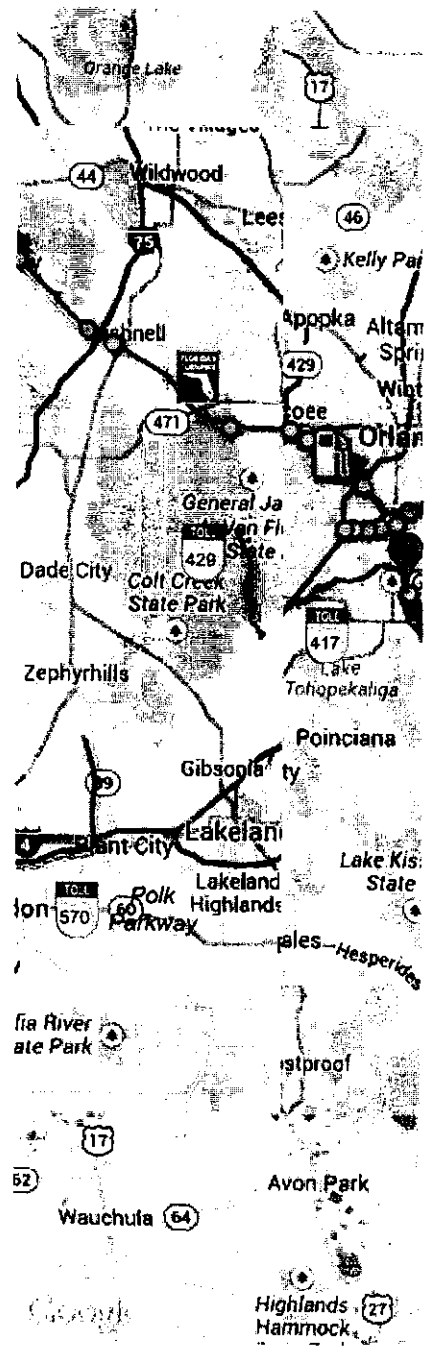
Payment Type
 SunPass Cash **TOLL-BY-PLATE**

Axle Count
 2 3 4 5 6 7 8+

Route Detail
 Start Point: Griffin Rd. - \$0.50
 Cypress Creek Toll Plaza - \$1.25
 Lantana Plaza - \$0.00
 End Point: Osceola Pkwy. - \$0.00
 Three Lakes Plaza - \$15.40
 (194.97 miles)

Trip Cost: \$17.15
 You could save \$4.03 by using SunPass.

- Payment Options
- Toll Violation Info
- Construction Info
- Toll Calculator Instructions



Toll rates effective as of July 1, 2013
 SunPass, the Florida Department of Transportation's innovative Prepaid Toll Program, will help you save time and money when driving on our toll roads.
 Florida Turnpike Information 1-800.749.PIKE(7453)



FY 2013 Per Diem Rates for ZIP 32821

(October 2012 - September 2013)

Cities not appearing below may be located within a county for which rates are listed.
 To determine what county a city is located in, visit the [National Association of Counties \(NACO\) website \(a non-federal website\)](#).

The following rates apply for 32821

Primary Destination* (1)	County (2, 3)	Max lodging by Month (excluding taxes)												Meals & Inc. Exp.**
		2012			2013									
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Orlando	Orange	97	97	97	111	111	111	111	111	97	97	97	97	56

* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity. The
 ** Meals and Incidental Expenses, see [Breakdown of M&IE Expenses](#) for important information on first and last days of travel.

Last Reviewed: 2013-02-08